

CRITERIA-II
TEACHING AND LEARNING EVALUATION
Action Taken Report A.Y.2018-19

Sl. No :	IQAC Meeting No./Date	Agenda/Discussion topic in the IQAC meetings	Action taken subsequently on the agenda points discussed in the IQAC meetings.
1.	No.1 (19-10-2018)	Teaching Learning Quality Assurance	
2.	No.1 (19-10-2018)	Role of ICT: Coordination among Stakeholders	Resolution passed that to create system for connecting all stakeholders to college system Created allo group of IQAC Members and also Mr Percy created online form for registering alumni of our college and taken all responsibility about that Still There is no system to Connect to the parents of our students

3.	No.02 (17-12-2018)	appointing qualified candidates	While discussing upon the issue of appointing qualified candidates,Princ.Dr.R.B.Ghagas presented his views on roster making and approval from Joint Director of the roster.However,Dr.R.S.Mascarenhas suggested to publish advertisement in local news papers to fill up the vacant posts with qualified candidates. HOD of Commerce and Accountancy calculated the excess workload. Prin. Dr. R.B.Ghagas assured the committee that the excess workload of 09 lectures will be given to qualified candidates
4.	No.02 (17-12-2018)	Students Feedback and Teaching Learning and Evaluation	Discussion was held on the issue of Students Feedback and Teaching Learning and Evaluation .It was resolved that a seven member committee will collect and analyse the students feedback.Following will be the members of committee: 1) Princ. Dr.R.B.Ghagas 2) Mrs.Vaishali Bothra 3) Mr.HemantPanchal 4) Mr.S.B.Jadhav 5) Dr.A.R.Mascarenhas 6)Mr.V.S.Thakare and 7) Mr.S.N.Angre. Student Feedback was taken by under the principal authority

5.	No.02 (17-12-2018)	ICT Based Teaching Learning	Discussion was held on the issue of ICT Based Teaching Learning.It was resolved that the staff members will be motivated to include ICT tools in their routine teaching Learning activities. Initiative taken from prof Atul Tele,Prof Shrish Jadhav,Prof Romeo Mascarhenhas,Prof. Anjali Mascarhenhas,Prof J.J.Khandvi we had taken lecture in ICT and used LMS During Taking lecture we had face technical issues ,technical person need there
6.	No.02 (17-12-2018)	Staff Punctuality Issues	Discussion was held on the issue of Staff Punctuality Issues.It was resolved that the Biometric Attendance reports will be generated on daily basis.Action will be taken against staff members who are not following the working hours time schedule. In meeting there was discussed to submit copy of Biometric attendance to Criteria-II INCHARGE but several time asked to principal from me as incharge but attendance report not taken daily basis and submitted to Criteria-ii incharge As criteria incharge we talked to Principal regarding punctuality but there is not any improvement shown in the attendance

7.	No.03 (29-01-2019)	ICT Enabled Classrooms	The issue of ICT enabled classrooms was discussed and it was resolved that one ICT enabled classroom will be built.
8.	No.03 (29-01-2019)	ICT Coordinator for Routine Teaching-Learning	The issue of ICT Coordinator was discussed and it was resolved that a coordinator will be appointed to assist teachers to arrange ICT enabled teaching-learning activities. As per issue discussed in the 17-12-2018 meeting but same issue was come to this meeting and again there is no any appointment done for the ICT technical staff to help teachers for technical issues

9.	No.03 (29-01-2019)	Issues Regarding Timetable and Punctuality	The issue of Timetable and Punctuality was discussed and it was resolved that the problems of timetable will be solved and action will be taken against the teaching members having punctuality issues As incharge of criteria-II we have discussed about time table about there is preferences given to some contractual faculties regarding timings of lectures due to that we couldn't set appropriate time table upto lecture 5th, Preferences given to the contractual lecturers upto the 3 or 4 lecture, so it was disturbing the schedule so due to that Time Table had to make several time with several corrections Punctuality issue resolution passed in the 17/12/2018 not solved because of that a again taken issue to this meeting but there is same issue arises which daily Biometric attendance report not given to the Incharge of Criteria-II for record keeping purpose to improve teaching and learning qualities of the college
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10.	No.04 (27-04-2019)	Time Table Punctuality	Considering the fact that the timetable has to be made error free and students centric, it was resolved that the new timetable In-Charge; Mr. A. M. Tele and Mr. J.J. Khandvi will be appointed from the AY. 2019-2020. As discussed in 29-01-2019 regarding time preferences in time table given to the contractual teachers and difficult to arrange all faculties lecture upto 5th lecture same issue unsolved and it was discussed with Principal As resolution passed that new time table incharge Mr. A. M. Tele and Mr. J.J. Khandvi we asked about the resolution to principal but same old incharge was setting time tables,as per resolution there was no changed in the old committee
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11.	No.04 (27-04-2019)	DCPS of Teachers	It was resolved that the DCPS IDs will be created to convey the status of DCPS contributions to the concerned teachers.As discussed in meeting about DCPS Online ID issue to concerned teachers to see realtime unit value of their DCPS account.Principal call to Pandit sir about guidance of DCPS ID ,pandit sir told us in meeting we don't have that kind of system so if principal will ask to Joint Director office for the same to get ID Still its hasn't provide any DCPS ID and not communicated to teachers about how they can see their unit values in real-time
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